

Special Service Area #60 Commission
Wednesday, August 6, 2014
5:00 p.m.
North River Commission Office
3403 W. Lawrence Ave Ste. 201
Chicago, IL 60625

SSA Commission Meeting Minutes

Attendance:

SSA Commissioners Present:

Andrew Levin (Chair), Stephanie Fishel (Vice Chair), Angela Bowman (Secretary), Frank Kern, Saima Causevic, Jim Karagiannis (Treasurer), Mir Naghavi (after vote approving snow RFP).

North River Commission Staff Present:

John Friedman (interim Executive Director), Carla Agostinelli (Director of Economic Development)

Other Attendees:

Mobude Dada, Albany Park Neighborhood Council; Tom Guagliardo, TRIP; Anissa Wanat, resident; Abel Oyeyipo, resident and participant in mentoring programs

Call to Order:

The meeting was called to order at 5:00 p.m. by Andrew Levin.

Item: Approval of 6/25 minutes

Angela moves to approve; Frank seconds. All in favor

Item: Approval of 7/1 minutes

Angela moves to approve; Saima seconds. All in favor.

Item: Accounting of Duka's time

Andrew would like to see this emailed out to the commission.

Item: Security plan

At next meeting, Andrew wants to hear reports from other SSAs about the successes and failures of their security details.

Item: Andrew: Cost of postage. Why so high?

Carla explains that this cost is anticipated and has been spread out over months. Andrew says we are not going to pay for anything without an invoice. Carla says OK, from now on we will be sure to invoice.

Item: Andrew: Why is are we paying \$490/month to the accountant? Thought it was supposed to be \$150.

Carla explains; same situation as postage. Andrew says again, we need an invoice.

Item: Cash flow

Andrew: Some money will come late as people pay their taxes late.

Andrew: wonders why there is no “total” line on the cash flow sheet, so it’s hard to see how it matches the transaction report. Carla says, OK, we will add a “total” line.

Item: Approve financials

Frank moves to approve; Jimmy seconds. All approve.

Item: Clean Slate beautification report

Reviewed. No comments or action items.

Item: Mid-year assessment

Andrew notes that there is no real measurement of success in this document. John Friedman says we can attach a narrative.

Andrew suggests we have our own separate evaluation of these activities. John wonders: could we do a survey? Carla suggests canvassing the neighborhood. Andrew suggests dropping off surveys with local businesses. Carla suggests mailings.

Action: distribute surveys

- in the mail
- at local businesses
- at restaurant crawl

Action: we are all to submit questions to Carla by this Friday.

Actually, we are going to reuse the original needs assessment survey.

Angela moves to approve; Jimmy seconds. All approve

Item: RFPs

Andrew: we really just have to talk about the scope of service.

SNOW REMOVAL

Scope change: remove “before 7 am”

Scope change: for under 2” salt only

Scope change: salt to de-icer

Scope change: change “special attention to CTA transit stations and multiple bus stops” to “includes bus stops.”

Bids to include information about what service they use to tell them how many inches of snow are falling; we want to have access to that service.

Bids to include description of how to deal with multiple and long continuous snowfalls and timing.

Eligibility to include experience.

Saima moves to approve; Frank seconds. All in favor.

SIDEWALK/LITTER ABATEMENT

scope change: go into the alleys off main streets in the same way a side streets

scope change: change weeding to include base of trees.

scope change: add mention of branded vests

Anissa mentions that there are a few social media comments by people dissatisfied with the street cleaning. She suggests that Duka monitor these discussions and educate people about the boundaries of the SSA and say what is being cleaned.

Angela moves to approve; Frank seconds. All approve.

Deferring security and façade improvement until next meeting.

Item: Power Washing

Andrew: Clean Slate messed up with their original bid. It will actually cost almost \$30k instead of \$10k.

Jimmy says we absolutely must get three bids for this job. We don't have time to bid it out before the season ends.

Angela moves we defer power washing to 2015. Jimmy seconds. All in favor except Stephanie.

Item: NRC website

NRC requests that SSA kick in \$1000 (out of a total \$5000) for redesign of NRC website.

Jimmy says we should have our own website rather than piggyback on NRCs website. Frank is going to do research and present notes at the October meeting.

New Business:

Item: Meeting etiquette

Stephanie notes that the tone of our meetings is not very respectful and people are interrupting each other a lot. She requests that we be more civil with one another. Andrew agrees, this is a good idea.

Item: schedule a new meeting for September

Agreed. We'll have a meeting on September 10.

Item:

Adjournment:

Andrew adjourned the meeting at approximately 6:40