

**Special Service Area #60 Commission Meeting**  
**Wednesday, October 1, 2014 5:00PM**  
**North River Commission Office**  
**3403 W. Lawrence Ave Ste. 201**  
**Chicago, IL 60625**

**SSA Commission Meeting Minutes**

**Attendance:**

**SSA Commissioners Present:**

Andrew Levin (chair), Saima Causevic, Mir Nagavi, Angela Bowman (secretary), Frank Kern, Stephanie Fishel (co-chair), David Maletin, Jimmy Karagianes (treasurer)

**North River Commission Staff Present:**

Duka Dabovic (SSA Manager), Melissa McDaniel (SSA), Ryan Cowden (33<sup>rd</sup> Ward), Anissa Wanat, resident.

**Other Attendees:**

Carol Maher (resident), Tom Guagliardo (TRIP Board Member, owner of Tano's Pizza)

**Call to Order:**

Andrew Levin called the meeting to order at 5:05PM.

**Item: Minutes**

Minor corrections made. Frank moved to approve; Saima seconded. All approved.

**Item: Financials**

Duka noted that we are still about \$25,000 short in revenue; this is because people simply haven't paid their taxes yet. City can't tell us when this money will be in. We are expecting to end the year with \$162,000. We are budgeted to roll over \$92,091, because we still have money to spend, mostly on snow removal. See sheet for details.

We know that on a normal year you cannot roll over more than 25% of your budget. However, in the first year there is an exception to this rule. QUESTION from Angela: even in the first year, is there nonetheless some limit to what you can roll over? Or is it unlimited? Duka will contact the City to find out.

Mir moves to approve; Angela seconds. All approved.

**Item: Old Business**

**Security RFP approval**

Duka: cost of attending court and CAPS meetings? Two bidding companies said it varies case by case. Duka came up with an estimate based on the hourly rate at time and a half (overtime) times four (four beats in the SSA) times twelve monthly CAPS meetings. So one

might surmise that if someone goes to every CAPS meeting it might run us around \$2300. Companies will have 30 days to submit bids.

Angela moves to approve RFP; Frank seconds. The motion was approved unanimously.

**Facade program update/approval**

Melissa comments on the proposal so far. Need more detail, such as:

- Will you have a rollout meeting?
- If number of applications exceed possible amount, will you have a lottery?
- If you have a match program, do you pay the vendor or do you reimburse the owner?  
In her experience, owners may have trouble coming up with the cash to begin with.

Recommends having a committee to consider these things and others before completing program guidelines. This would be different from the committee to approve applications.

Jimmy, Saima, and David volunteered to be on this committee and work with Melissa. There will be a meeting of this committee in conjunction with Melissa and the NRC facade committee. This will be a public meeting. At that meeting, guidelines will be developed. They will bring recommendations to the next full commission meeting. It will happen in the next three weeks.

Angela moves to form this committee; David seconds. Motion was approved unanimously.

**Item: New Business**

**a) SSA Website RFP update/approval**

Tabled due to time constraint

**b) Power Washing RFP approval**

Tabled due to time constraint

**c) Audit RFP approval**

Tabled due to time constraint

**d) Snow removal proposal review**

Duka: we received bids from three different vendors. One ruled out immediately because it was for over \$500,000. Remaining two are from Clean Street and Christy Webber. Seasonal bids are within \$1000 of each other.

Clean Street charges \$10,127 per snowfall up to \$40,500 or ten occurrences— whichever comes first. This means if it snows 11 times, we pay an extra \$10,127 for that eleventh occurrence. Nobody likes that.

Christy Webber charges \$39,500 for the whole season. That's \$3,510 per occurrence, at a base rate of 2"-5".

Questions for Christy Webber:

- If it snows over 5", does that mean we get charged for two occurrences?
- What is the time frame for the measurements of an "occurrence"? Is it 24 hours?
- Do they start after midnight? Or is it counted from time of first snowfall?
- At what time do they come out? What if it snows twice in one day? What if it snows all day long without stopping?

Duka will read the bid more closely and if needed, call Christy Webber to ask for clarification.

Question for Clean Street:

- Can you modify the bid for a lower per-occurrence cost?

David suggests that whichever company we hire, we keep track of the occurrences so that a year from now we can see what we would have paid the other company under the same conditions.

**e) Litter abatement issues and concerns**

Mir sees cigarette butts all over the street. Wonders if Clean Slate should be cleaning this up? He walks past them while they are at work and has witnessed them leaving the cigarette butts on the ground. Andrew has also witnessed them giving short shrift to other streets. Jimmy thinks they could be doing a better job. David says he complained a month ago and it has improved in the past month.

Duka has talked to another company called Safer Foundation—similar company to CleanSlate. He was asked by the contractor: what time of day do you want them out? Duka wonders if they worked later in the day they might have more visibility. Andrew notes that a lot of the trash comes out when school lets out. Duka has two bids for next year, is expecting a third. We will review them at the next meeting.

**f) Future schedule of meetings/additional meetings**

Scheduled an additional meeting for October 22<sup>nd</sup> to discuss snow removal proposals. After that, meeting on November 5 and December 3.  
Proposed 2015 schedule: second Wednesday of the month.

**Adjournment:**

Jimmy made the motion to adjourn. Frank seconded. Meeting adjourned at 6:37 PM.