

**SSA Commission Meeting/ Special Service Area #60**  
**Wednesday, August 12, 2015**  
**5:30 p.m.**  
**North River Commission Office**  
**3403 W. Lawrence Ave Ste. 201**  
**Chicago, IL 60625**

**SSA Commission Meeting Minutes**

**Attendance:**

**SSA Commissioners Present:** Andrew Levin (chair), Angela Bowman (secretary), Mir Naghavi, Jim Karagianes, Saima Causevic

**North River Commission Staff Present:** Thomas Applegate, (E.D.), Duka Dabovic (SSA manager)

**Other Attendees:** Tom Guagliardo (TRIP, Tano's Pizzeria), [prior to meeting: Helen Slade (Territory Design), Helen's crew of kids from TD]; Erik Grossnickle (Bartlett Tree Experts)

**Call to Order:** Meeting was called to order at 5:48 p.m.

**Item: Old Business**

**a. Minutes** Clarification of SSA commissioner terms: Angela, Saima, Frank, and Mir's terms will expire at the end of this year; they will have to reapply.

Jimmy moves to approve the minutes; Mir seconds. Unanimous approval.

**b. Financials** Jimmy moves to approve financials and budget. Saima seconds. Unanimous approval.

**New Business: SSA Meeting Schedule**

**a. Territory Design Proposal Review** Prior to meeting being called to order, the kids from Territory Design presented their bike rack designs. After meeting called to order, Duka explained that the next step is for the kids to build a model out of wood. Then Helen will come back to us with a proposal and we will decide whether or not to fund, how many racks, which design, etc. Commissioners are generally positive about the idea. Thomas comments that it won't necessarily make sense to install them in November, but maybe we buy a few ahead of time to spend some of this year's budget, and maybe we buy the rest next year.

**b. Reliance Security Update** Andrew says: North River Commission has become aware of some complaints against Reliance Security. It's hearsay, hasn't been fully investigated, but it's enough that NRC recommends we terminate their contract early.

Duka says: In his own dealings with the owner of Reliance he has felt a lack of confidence in the owner and his professionalism. He has since then had communication from employees making certain complaints about the owner. Duka can't verify these reports but given that he already had his doubts about Reliance, he recommends as service provider that we terminate this contract.

Angela moves that we terminate the Reliance contract according to the terms of the contract (which includes 30 days notice). Jimmy seconds. Unanimous approval.

Duka will get bids for other companies next year. We will not replace the security company this year.

**c. Outstanding Facade Projects:**

We have only \$1500 left in the budget, but given that we've just freed up some money from the Reliance budget, we agreed that we can look to move more money into the facade budget.

Brick House Bar/Cafe: one for lettered signs and one for an awning. Although the owner prefers the letters, four out of five commissioners strongly prefer the awning. Bid for the awning is incomplete; commissioners recommend that the owner complete the bid for the awning and we would like to fund it.

Cafe Chien proposal. This is Saima's building. The amount of the proposal is just about the amount of money we have left. Angela moved to approve the proposal; Jimmy seconded, and Andrew voted in favor. Saima had to recuse herself from the vote.

**d. Tree Management Proposals:**

Erik Grossnickle from Bartlett Tree Experts

Duka reminds us that we have already approved to fund the initial inventory. He is now recommending that we also fund pruning this year. He asked Erik here to talk to us about it.

Erik: recommends doing ten days of pruning over the winter—they like to do it in the winter mainly because the streets are less crowded and it's just easier to do in the winter. This will also require permits (one per tree). The inventory will help them identify priorities (1, 2, or 3). He expects there will probably be more priority 1s than we can even do in ten days, so it's good to get a start on it this year.

Pruning costs \$2160 per day. Erik says you can usually do 15-30 trees in a day, but it's hard to predict because the trees vary a lot. Also lining up all of the permits on a given block on the same day, getting the cars moved off the street, etc. is a complicated business.

They will probably start the inventory next week. It will take a week in the field and a couple of weeks after that to complete the inventory.

Recommends doing the pruning work from December to March.

Andrew would like to have the work done before the end of the year so we can spend down our budget to reduce risk of carryover fund. Erik says if we approve the work now he can put us at the top of the list and promise to get it done before the end of the year.

Angela moves to fund ten days of pruning; Jimmy seconds. Unanimous approval.

Jimmy left immediately after the vote.

### **Public Input**

**Adjournment:** Andrew adjourned the meeting at 6:44 p.m.