

Albany Park and Irving Park Special Service Area #60

SSA Commission Meeting

Wednesday, July 13, 2016, 5:30pm

Commissioners in Attendance: Saima Causevic, Frank Kern, Andrew Levin, David Maletin

Other Attendees: Tonya Deniz (Realty TLC), Ken Jernberg (Realty TLC), Robert Manor (Resident), Carol Maher (Resident), Susan Rabinowitz (Silver Property Group)

NRC Staff: Thomas Applegate, Duka Dabovic

1. **Welcome/Intro:** Andrew Levin (chair) welcomed everyone and called the meeting to order at 5:52pm.
2. **Minutes:** Minutes were reviewed. David makes a motion to approve minutes. Saima seconded. All in favor.
3. **Financials:** Financials were reviewed. Frank a motion to approve. David seconded. All in favor.
4. **Old Business:**
 - a. **2016 SSA Budget Modification:** Duka gave reviewed the budget modification which accounts for a smaller carry-over from 2015 (previous approved carry-over \$112,466; actual \$94,560. Also of note was the reduction in 5.00 Safety Programs funding to help sustain and more accurately reflect the costs of sidewalk maintenance for the district (2.00 Public Way Aesthetics). David made motion to approve the 2016 budget modification. Saima seconded. All in favor. (See table below for approved 2016 budget modification)

	Existing 2016	New 2016
1.00 Customer Attraction	\$8,000	\$8,000
2.00 Public Way Aesthetics	\$282,262	\$307,983
3.00 Sustainability & Public Places	\$11,000	\$8,000
4.00 Economic & Business Development	\$3,000	\$5,000
5.00 Safety Programs	\$90,000	\$48,000
6.00 Admin	\$25,024	\$25,556
7.00 Personnel	\$42,827	\$44,888
8.00 Loss Collection	\$15,220	\$12,000
Total	\$477,333	\$459,427

- b. **2017 SSA Budget Approval**
 - i. Saima made motion to approve NRC as the preferred service provider in 2017. David seconded. All in favor.
 - ii. David made a motion to approve the 2017 SSA Budget & Services. Saima seconded. All in favor. (See table below for approved 2017 budget & services)

	2017
1.00 Customer Attraction	\$15,000
2.00 Public Way Aesthetics	\$297,000
3.00 Sustainability & Public Places	\$7,000
4.00 Economic & Business Development	\$13,000
5.00 Safety Programs	\$46,000
6.00 Admin	\$26,637
7.00 Personnel	\$52,772
Total	\$457,409

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- c. SSA Security Camera Rebate Program: Changed program to include both commercial to residential buildings within the SSA.
- d. Façade Project Applications:
 - i. New: Kedzie & Cullom Plaza. Tabled for future meeting, larger group needed for vote.
 - ii. Old: 3037 W. Montrose. Tabled for future meeting, larger group needed for vote.

5. New Business

- a. Approval of tree vendor: NRC received 5 proposals from tree vendors and landscaping companies, Christy Webber & Moore Landscapes (preferred), Apropro, Saveatree, and Greenlawn. Recommendation to go with a landscaper like Christy or Moore landscapes is better for tree planting; maintenance should be with an arborist. Small price differential between Moore & Christy Webber. Another thought is to purchase trees in Fall '16 and plant in Spring '17 due to better availability. Tree maintenance contract is anticipated to be a 3-year term. David made a motion to move forward with Christy Webber. Saima seconded. All in favor.
- b. Approval of CleanStreet as 2017 litter & landscaping vendor: CleanStreet cost going up minimally with the increase in minimum wage. Saima made motion to approve CleanStreet. David seconded. All in favor.
- c. Approval of Patch Landscaping as 2016-2017 snow vendor: Saima made a motion to approve Patch Landscaping as the landscaping provider in 2017. David seconded. All in favor.

6. Updates

- a. CleanStreet report: Duka gave an update on the amount of trash collected year-to-date.
- b. AGB SSA security report: AGB has reported specific hot spots that will remain under surveillance. They have been interacting with multiple situations throughout the SSA.

7. Public Input

- a. Robert indicated that the AGB cars have are not parked in a visible enough locations. NRC will look into the situation.
- b. Carol requested confirmation on the names of the current commissioners. She questioned the diversity of the commission board. Duka will continue recruit board members as needed throughout the SSA.
- c. Andrew requested an update on the SSA Forum. Duka indicated September date would be set.
- d. Andrew requested status on the PR project. A proposal has already been received and is being reviewed. Duka indicated that NRC will provide some suggestions to the SSA commission.

8. Adjournment – Meeting adjourned at 6:42pm.