

**Albany Park & Irving Park Special Service Area #60**

**Commissioner Meeting**

**Wednesday, June 6, 2018**

**3403 W. Lawrence Ave. Ste. 201**

SSA Commissioners present: Saima Causevic, David Maletin, Tom Guagliardo, Mark Aistrope, Stephanie Fishel (via phone), Andrew Levin

Applying Commissioner: Kareeshma Ali (Surge Coffee Bar + Billiards)

Community: Blane Roberts

NRC Staff & Interns: Duka Dabovic, Thomas Applegate, Alexa Schutz, Lille van der Zanden, Agatha Grzybowski

**1. Meeting called to order at 5:32pm**

**2. Old Business:**

- a. Approval of minutes from May 9, 2018: 1st by Saima, 2nd by Tom; all in favor.
- b. Approval of financials: 1st by David, 2nd by Tom; all in favor
  - i. Changes/Expenses:
    1. For tree grates - need to weed before mulching and removing tree grates
    2. LimeRed deposit for SSA & Community branding strategy

**3. New Business:**

- a. 2019 Budget Draft Approval: reviewed 7 key categories of our budget being Customer Attraction, Public Way Aesthetics, Sustainability & Public Places, Economic/Business Development, Safety, SSA Management, Personnel.
  - i. \$386,687.00 collection of tax levy based on 2017 dollars
  - ii. \$458,703 with carryover, estimated loss collection (\$11k) and est. late collections
  - iii. between SSA Management and personnel is at 28.91% with a cap of 30% -- Andrew concerned that we are nearing the 30% cap for Management /Personnel. Duka discussed the previous reasoning for the divvying up of staff allocation for Chamber/SSA.
  - iv. Duka went category by category, line by line describing 2019 budget allocations.
  - v. 7 years ago crawl LISC for \$7,000 and less every year; goal of event sponsorship is to be a sponsor/assist in marketing not receive income generation from ticket.
    1. Customer Attraction: \$38,995
    2. Public Way Aesthetics: \$275,758
      - a. Maintaining \$54,000 for snow removal
    3. Sustainability and Public Places: \$14,500
    4. Economic/Business Development: \$10,000
      - a. New program: pop-up "grant" to landlords to incentivize white-boxing to activate storefronts. Businesses looking for temporary space will be matched with landlord.
      - b. Discussion about amount allocation being too low, and the reason for vacancies is caused by high property taxes. Recommendation for it to be a match program. It is currently seed money for the project to validate or

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craft a concept. Stephanie recommended creating a committee around the program.

5. Safety Programs: \$10,000
    - a. added lighting, special glass, and max of 75% with future changes per City.
  6. SSA Management: \$22,003
  7. SSA Personnel: \$87,689
  - vi. Andrew made a motion to approve the 2019 draft budget for final approval at the July 11 meeting; Tom seconded. All in favor.
- b. Facade Review:
- i. Tortuga's Cantina - Banner frame resizing not happening; repainting the faux brick a gray color + bi-fold windows --- 1st Tom, 2nd Mark; all in favor
  - ii. Lizard's Liquid Lounge: new windows, doors, but group said NO, building code stairs, repaint fresh, diff door style; solicited feedback on steps and C thought was a good use of funds due to condition of steps; will yield to Committee.
  - iii. 4759 N. Kedzie/Lawrence - recommendation aligns with Review Committee but to not do Bargains in a Box and turn the corner for Law side as well.
- c. Flavors of Albany Park
- i. Update - 112 sold tickets; help promote! Want to sell out
  - ii. Reminder on Bike Week events to support our SSA bike racks
- d. Public input

**Meeting adjourned at 6:53pm**